



# One Arrow First Nation Employment Opportunity

## CFS Reform Coordinator (Full-time Position)

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### **POSITION SUMMARY:**

The Child and Family Services Reform Coordinator will support One Arrow First Nation to reestablish their laws and practices for control over child welfare decisions and to prepare the nation for entering into coordination agreements with the provincial and federal government. The CFS Reform Coordinator will support the transition towards exercising jurisdiction over Child and Family Services focusing on principles such as the best interest of the child, cultural continuity, and substantive equality. The CFS Reform Coordinator will report to the Mental Health Director.

### **KEY RESPONSIBILITIES:**

- Plan and facilitate logistics for C92 specific engagement events.
- Plan and implement member engagement activities including in person presentations, discussions, and online engagements.
- Report and analyze feedback and recommendations gathered from engagements and develop recommendations and policy advice for One Arrow First Nation regarding C92.
- Develop and maintain relationships with stakeholders on current, and developing, child, youth, and family program policy issues.
- Provide advice on C-92 policies, procedures, and laws, to ensure programs and operations meet the overall direction of One Arrow Child and Family Services.
- Support other One Arrow First Nation Child and Family Well-Being initiatives and other duties as required.
- Develop training plans for CFS Protection, Intake and Prevention staff.
- Work to keep programs on schedule, within stated budgets.
- Support program growth and development as necessary.
- Other duties as assigned.

### **EDUCATION AND EXPERIENCE**

- Bachelor's Degree in a related human services field.
- At least 5 years of experience in Child and Family Services,
- Relevant, recent, and significant experience in the provision of coordination support to First Nation communities,
- Experience working with Elders, and Knowledge Keepers, or
- F an equivalent combination of education, training and experience.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of child welfare related issues in general and those affecting First Nations communities
- Ability to build and maintain respectful and effective relationships with diverse groups, organizations, and individuals to work collaboratively and cooperatively including good conflict management, mediations skills and abilities.
- Ability to coordinate, design and facilitate meetings and other gatherings on a wide variety of topics and with diverse groups and/or individuals including the development of pre-reading and meeting documentation.

- Excellent reporting, writing skills, with demonstrated ability in research, written communication, and computer data processing.
- Creative, innovative, organized, dependable, and able to work independently, and in a team environment.
- Ability to communicate effectively both orally and in writing, including making presentations to a variety of audiences, ensuring material is adapted as required for the audience.
- Informed about Cree cultural values, customs and beliefs, ability to speak Cree would be considered an asset.

**OTHER:**

- Will be required to travel and work flexible hours that may include evenings or weekends,
- Must possess a current valid Saskatchewan driver's licence,
- As a condition of employment must provide:
  - A satisfactory and current Criminal Record Check, vulnerable sector check and SGI Driver's Abstract;; and
  - Comply with Fit for Duty policy and participate in mandatory pre-employment drug and alcohol test.

**To Apply, please submit cover letter, resume and three professional references to:**

**Shawna Greeyes, Human Resources**

**Box 147, Bellevue, SK. S0K 3Y0**

**Or Email: [Shawna.greeyes@onearrow.cloud](mailto:Shawna.greeyes@onearrow.cloud)**

**Deadline: March 5, 2026**