



One Arrow First Nation Employment Opportunity

Groundskeeper – Public Works (Full-time Position)

POSITION SUMMARY:

One Arrow First Nation requires a Groundskeeper who will be responsible for the safe maintenance of public buildings and elders outdoor spaces. This individual will be required to lift heavy loads repeatedly throughout the shift. The incumbent must unload and load equipment and materials while staying vigilant about the safety hazards that may be present.

RESPONSIBILITIES:

- Load and unload equipment and materials from truck.
- Clean areas or equipment for re-use.
- Operate machines or equipment to safely and efficiently.
- Load equipment and materials onto trucks for transport to applicable sites.
- Maintain records of any types of materials and equipment being used.
- Maintain equipment used ensuring proper inspections are conducted and repairs are made.
- Comply with all applicable legislation including safe operation, carriage of goods, hours of service, and occupational health and safety.
- Other duties as assigned.

SKILLS AND QUALIFICATIONS:

- High school diploma or equivalent.
- 2 years of experience in groundskeeping management an asset.
- Valid driver's license.
- Ability to lift 50lbs bend and balance.
- Strong communication skills.
- Knowledge of health and safety legislations.
- Varying work schedules including early mornings schedule.
- Must work in all weather conditions.
- As a condition of employment must provide:
 - A current Criminal Record Check; and
 - Comply with Fit for Duty policy and participate in mandatory pre-employment drug and alcohol test.

To Apply, please submit cover letter, resume and three professional references to:

Shawna Greyeyes, Human Resources

Box 147, Bellevue, SK. S0K 3Y0

Or Email: Shawna.greyeyes@onearrow.cloud

Deadline: February 20, 2026